



1020 O Street • Sacramento, CA 95814 • www.californiamuseum.org
(916) 663-7624 • fax: (916) 663-0314



APPLICATION FOR PHOTOGRAPHY & VIDEO SHOOT ON LOCATION

Please complete the following application and provide proofs of insurance and proof of indemnification a minimum of five (5) business days prior to requested date of filming to:

The California Museum
Brenna Hamilton, Communications & Marketing Director
1020 O Street, Sacramento CA 95814
Phone: (916) 651-0934
Email: bhamilton@californiamuseum.org

I. CONTACT INFORMATION:

Application date: _____ Entity signing contract: _____

Please list all requested shoot date(s) and provide alternate dates if first choice is not available.

Name of Primary Production Contact: _____

Name & Title: _____

Company: _____

Address, City, State, Zip Code: _____

Phone Number: _____ Fax: _____

Email: _____ Website: _____

Name of Secondary Production Contact: _____

Name & Title: _____

Company: _____

Address, City, State, Zip Code: _____

Phone Number: _____ Fax: _____

Email: _____ Website: _____

II. OUTLINE OF PROPOSED SHOOT:

Include a brief synopsis of requested shoot:



List all Museum galleries and spaces you wish to include in your shoot:

Describe all usages of footage taken on location at The California Museum:

Story line (please note a full script may be requested):

List any parts of The California Museum or any exhibits that will be recognizable in final product.

List any intellectual property such as logos, photos, sound recording or videos that will be recognizable in final product.

Potential air/ release date:

How will the final product to be distributed and/or viewed by all of your audiences?

III. SHOOT SCHEDULE

Location A: (example: Museum Lobby) _____

Numbers of hours at this location: _____

Set up in this location: (example: 2 stationary cameras) _____

Crew members at this location: (example: 4 crew, 1 actor) _____

Special needs at this location: (example: outlet for lighting) _____

Location B: (example: Museum Lobby) _____

Numbers of hours at this location: _____

Set up in this location: (example: 2 stationary cameras) _____

Crew members at this location: (example: 4 crew, 1 actor) _____

Special needs at this location: (example: outlet for lighting) _____

Please attach additional sheets as needed for additional locations you wish to film.

IV. PROOF OF INSURANCE & INDEMNIFICATION

_____ Please initial you have attached required liability insurance listing The California Museum as additional insured.

_____ Please initial you have attached required proof of indemnification for The California Museum.

**COMPLETION OF THIS APPLICATION DOES NOT IMPLY OR GIVE CONSENT FOR FILMING.
PLEASE NOTE INCOMPLETE APPLICATIONS WILL DELAY PROCESSING TIME.**

Name & Title of Applicant: _____

Signature: _____ Date: _____

